



# **AGENDA**

## **Joint Operations & Finance Committee Meeting**

### **Committee Members**

*Ed Sachs (Chair)*  
*Fred Minagar (Chair)*  
*Christina Shea (Vice-Chair)*  
*Scott Peotter (Vice-Chair)*

*Transportation Corridor Agencies Offices*  
*125 Pacifica, 2<sup>nd</sup> Floor, Board Room*  
*Irvine, CA 92618*

**Thursday, May 24, 2018**  
11:30 a.m. – 2:00 p.m.

*Lisa Bartlett, Tony Beall, Cynthia Conners, Katrina Foley, Janine Heft, Peggy Huang, Brian L. Maryott, Jose F. Moreno, Joseph L. Muller, Mike Munzing, Mark Murphy, Shawn Nelson, Charles Puckett, Todd Spitzer, Steven Swartz, Sal Tinajero, Richard A. Viczorek, Scott Voigts, Kathy Ward*

### **AGENDA DESCRIPTIONS**

In compliance with the Americans with Disabilities Act, if you require special accommodation for this meeting, you should notify the Clerk of the Board 24 hours prior to the meeting at (949) 754-3402.

The agenda descriptions are intended to give notice to members of the public a general summary of items of business to be transacted or discussed. The listed action represents staff's recommendation. The Committee may take any action that it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

The agenda for this meeting is posted at the TCA office and also on the website at [www.thetollroads.com](http://www.thetollroads.com). Materials distributed to the majority of the members of the TCA Board of Directors or Committee in connection with any matter subject for consideration at this meeting in open session are available for public inspection at the TCA offices.

#### **I. CALL TO ORDER**

#### **II. PUBLIC COMMENTS**

At this time, members of the public may address the Joint Operations and Finance Committee regarding any items within the subject matter jurisdiction of the Joint Communications and Marketing Committee, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per person and twenty (20) minutes for all comments unless the Chair, subject to the approval of the Committee, sets different time limits.



**III. COMMITTEE BUSINESS (ITEMS A-G)**

**ITEMS A & B WILL BE DISCUSSED JOINTLY AND THEN VOTED ON AS SEPARATE ITEMS.**

- A. San Joaquin Hills Transportation Corridor Agency Fiscal Year 2019 Annual Budget  
(Amy Potter, Chief Financial Officer)

Attached are the Fiscal Year 2019 Proposed Budget report and Resolution No. S2018-02.

Recommendation: Staff is seeking Committee approval to recommend this item to the San Joaquin Hills Transportation Corridor Agency Board of Directors at the June 14, 2018 meeting.

Attachment: DRAFT Staff Report

- B. Foothill/Eastern Transportation Corridor Agency Fiscal Year 2019 Annual Budget  
(Amy Potter, Chief Financial Officer)

Attached are the Fiscal Year 2019 Proposed Budget report and Resolution No. F2018-02.

Recommendation: Staff is seeking Committee approval to recommend this item to the Foothill/Eastern Transportation Corridor Agency Board of Directors at the June 14, 2018 meeting.

Attachment: DRAFT Staff Report

- C. Contract Award - Payment Card Industry (PCI) Qualified Security Assessor (QSA) Audit Services  
(Greg Walker, Manager, Internal Audit)

Staff will present to the Committee the recommendation to award a procurement for PCI QSA audit services to CyberGuard Compliance, LLP for a 3-year term, with two 1-year optional extensions. The proposed contract will provide the Agencies' with services necessary for annual assessment of compliance to internal controls over the storage, processing and transmission of credit card information (the PCI Data Security Standards). The assessment process depends, in part, upon the number of credit card transactions processed annually. Until this year, the Agencies were at a level of credit card transactions at which they were able to conduct a self-assessment using a self-assessment questionnaire (SAQ). However, this year, the Agencies exceeded a threshold (6 million VISA transactions) that requires the assessment to be completed by a third-party auditor (QSA). The QSA will examine the Agencies' credit card processing controls and complete a Report on Compliance (ROC) and Attestation of Compliance (AOC), which the Agencies will submit to their credit card processor.

Recommendation: Staff is seeking Committee approval to recommend this item to the San Joaquin Hills Transportation Corridor Agency and Foothill/Eastern Transportation Corridor Agency Boards of Directors at the June 14, 2018 meeting.

DRAFT STAFF REPORT TO FOLLOW



D. Southern California News Group Custom Content – Contract Amendment  
(Sarah King, Manager, Media Relations)

Staff will provide the Committee with an update on continuing the sponsored content program piloted in FY18.

Recommendation: Staff is seeking Committee approval to recommend this item to the San Joaquin Hills Transportation Corridor Agency and Foothill/Eastern Transportation Corridor Agency Boards of Directors at the June 14, 2018 meeting.

Attachment: DRAFT Staff Report

E. Hispanic Community Outreach – Contract Amendment  
(Sarah King, Manager, Media Relations)

Staff will provide the Committee with an update on the Agencies' Hispanic Outreach Initiatives.

Recommendation: Staff is seeking Committee approval to recommend this item to the San Joaquin Hills Transportation Corridor Agency and Foothill/Eastern Transportation Corridor Agency Boards of Directors at the June 14, 2018 meeting.

Attachment: DRAFT Staff Report

F. Network Security Assessment – Contract Award  
(Rick Carrier, Director of Information Technology)

Staff will update the committee on the procurement to select a contractor to perform a security assessment of the Agencies' networks. The anticipated contract award is planned to be presented to the Boards for consideration at the June 14, 2018 meeting.

Recommendation: Staff is seeking Committee approval to recommend this item to the San Joaquin Hills Transportation Corridor Agency and Foothill/Eastern Transportation Corridor Agency Boards of Directors at the June 14, 2018 meeting.

Attachment: DRAFT Staff Report

G. 6C Sticker Tags/Transponders – Contract Awards  
(Natasha Ahsan, Program Manager, Toll Operations)

Staff will update the committee on the procurement to select multiple vendors to supply the Agencies with 6C sticker tags and transponders. The anticipated contract awards are planned to be presented to the Boards for consideration at the June 14, 2018 meeting.

Recommendation: Verbal discussion only. No action required.



**IV. ADJOURNMENT**

The next regular meeting of the San Joaquin Hills Operations & Finance Committee and the Foothill/Eastern Operations & Finance Committee will be held on an “as needed basis” as determined by the Chairs of both Boards of Directors. Meeting notices, with date and time, will be posted a minimum of 72 hours prior to the meeting.

***To assist you in your compliance with CA Government Code 84308 relating to receipt of contributions, please be advised that at this meeting, staff will be reviewing and/or discussing the following contractors/consultant:***

**C. Contract Award - Payment Card Industry (PCI) Qualified Security Assessor (QSR) Audit Services**

- CyberGuard Compliance, LLP, Orange, CA
- RSI Systems Inc. dba RSI Security, San Diego, CA
- Moss Adams LLP, Irvine, CA
- Ampcus, Inc., San Francisco, CA
- BerryDunn McNeil & Parker, LLC, Portland, ME

**D. Southern California News Group Custom Content – Contract Amendment**

- Southern California News Group Custom Content, Anaheim, CA

**E. Hispanic Community Outreach – Contract Amendment**

- T & Co., Dana Point, CA

**F. Network Security Assessment – Contract Award**

- Ampcus Inc. San Francisco, CA
- Aurora Systems Consulting, Torrance, CA
- Ciscoshare, San Clemente, CA
- CliftonLarsonAllen, Glendora, CA
- ConvergeOne, Irvine, CA
- Mosaic 451, Phoenix, AZ
- Newton Softed dba Variedy, Irvine, CA
- Securance Consulting, Tampa, FL
- SeNet International, Fairfax, VA
- True North Consulting, Hewitt, TX